

The Nar Valley Federation of Church Academies
Full Meeting of Local Governing Body
6.00pm, 17th July 2018
At Narborough CE Primary Academy



SUMMER-2 2018 AGENDA			
Opening Prayer			
No	Description	Lead	Paper Ref
1	Absence		
1.1	Receive Apologies for absence		n/a
1.2	Consent/Non-consent to absence		
2	Pecuniary and Other Interests		
2.1	Declaration of any pecuniary or other interest with regard to items on the agenda		
3	Chair's Urgent Action	Chair	
3.1	To consider any urgent action taken by the Chair on behalf of the local governing body.		
4	Governing Body Membership	Chair	
4.1	Review and record appointments, resignations and vacancies		
5	Minutes of Previous Meeting	Chair	
5.1	To approve the minutes of the meeting held on 15/5/18 (including confidential)		Minutes
5.2	Review actions from previous meetings		Actions Summary
5.3	Matters arising from minutes		
6	Test/Assessment Results		
6.1	Review test/assessment results where available/applicable: <ul style="list-style-type: none"> • KS2 SATs • KS1 Assessments • Phonics Screening Checks • EYFS Profile 		
7	Headteacher's Report	HT	
7.1	Receive and discuss Headteacher's Termly School Self-Evaluation Report including the analysis of the vulnerable groups across the school and progress re single change plan		SOAP, Single Change Plan, Operational Overview, HT Self-Eval Report
8	Maintenance and Building Development Plan		
8.1	Receive and agree Maintenance and Building Development Plan		

9	Committee Reports	Chair	Minutes from Committee Meetings
9.1	Receive Committee Reports		
10	Governors' Visit Reports		
10.1	Receive Governors' visit reports as per Operational Overview		Visit Reports
11	Designated Governor Reports		
11.1	Receive reports from Designated Governors: <ul style="list-style-type: none"> • Safeguarding • SEND • Looked After Children • Pupil Premium • Sports Premium • Health & Safety • EAL • Website Compliance 		
12	Preparation for next Academic Year	Chair	
12.1	Elect Vice-Chair		
12.2	Agree Committee Membership and Chairs		
12.3	Appoint a designated governor to discharge duties in respect of Safeguarding, SEND, LAC, EAL, Pupil Premium, Sports Premium, Health & Safety, Website Compliance		
12.4	Consider Succession Planning for Chair		
12.5	Confirm LGB meetings schedule for 2018-2019		
13	Any Other Business	Chair	
13.1	Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting		n/a
14	Next Meeting		
14.1	Confirm date, time and venue of next meeting		
Closing Prayer			

Note:

Governors may wish to bear in mind the following questions and ensure that these are addressed during discussion with the senior leadership team at the meeting:

- Have you taken account of the key lines of enquiry in your Inspection Dashboard Summary Report (IDSR)?
- Have you identified all of the key weaknesses in your self-evaluation and not overstated your strengths?
- Does your SCP address the key areas?
- Can you evidence leadership capacity by demonstrating that the actions you have taken/are taking are having a marked impact on provision and outcomes for pupils currently in the school?
- Are you well prepared to speak to the Lead Inspector and provide a full set of up-to-date information at that point?
- Can other leaders speak with the same authority, drawing upon a strong evidence base?
- Does your website represent your school as it is now and are key documents up-to-date?