



Diocese of Norwich  
Education and  
Academies Trust

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## Castle Acre Church of England Primary Academy

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17th July 2018

Dear Parents/Carers of Reception pupils

### Downloading Learning Journeys from Tapestry

As we are very near the end of the school year, we have finished completing observations on your child. We would like you to be able to keep your child's learning journey as a reminder of their year in Reception. You can download your child's learning journey yourself as a PDF and put on a USB stick or CD or simply save on a computer. To do this please follow these instructions.

1. Log into your Tapestry account via the website [www.tapestryjournal.com](http://www.tapestryjournal.com)
2. In the top right hand corner is your name, please click on your name.
3. This should then bring a drop down menu including "PDF downloads"
4. Click PDF Downloads, which will then bring you to a new page where your PDF learning journey is ready to download.
5. You can then click on the blue download button and save your child's learning journey to your computer.

PLEASE NOTE: Videos are not saved within this PDF, if there are videos you would like to keep you will have to click on the individual observations and save them manually by clicking download these photos and videos underneath the observation.

If you have any questions, please don't hesitate to ask us in Rowan Class or at the School Office. We can easily download your child's Learning Journey on to a CD for you if you prefer!

Many thanks

The Rowan Class Team