THE NAR VALLEY FEDERATION OF CHURCH ACADEMIES
Full Meeting of Local Governing Body at 1pm on Tuesday 22nd March 2022, virtual via Teams

'Working Together for the Good of All'

Diocese of Norwich
Education and Academies Trust

'Let your light shine'
Matthew 5:16

We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Spring 2 2022 Agenda		
Description	**Lead**	**Paper Ref**
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	
2. Minutes and Actions 2.1 To approve the minutes of the meeting held on 08/02/2022 2.2 To review actions from previous meetings 2.3 To discuss matters arising from the minutes	Chair	Minutes Actions Summary
3. Reports and Presentations from Senior/Middle Leaders 3.1 Receive Presentation from SENDCo 3.2 Receive Safeguarding Report from Designated Safeguarding Lead	AN	Report from SENDCo Safeguarding Report
4. Headteacher's Report 4.1 Receive and discuss Headteacher's Termly School Self-Evaluation Report including the analysis of the vulnerable groups across the school and progress re single change plan	HT	SEF SCP SOO SOAP

5. Reports from Committees and Designated/Link Governors
5.1 Receive verbal reports from Chairs of LGB Committees for meetings held this half-term:
    5.1.1. Ethos & Community Committee – meeting 1/3/22
    5.1.2. Resources Committee – meeting 8/3/22
5.2 Receive verbal report from Designated/Link Governors regarding any activity they have undertaken since the last meeting (Safeguarding, SEND, Looked After Children, Pupil Premium, Sports Premium, Health & Safety, EAL, Website Compliance, RSHE, Subject Lead)
		Committee Minutes

Honesty
Openness
Leadership
Integrity
Accountability
Selflessness
Objectivity

6. Governor Monitoring 6.1 Review Remote Monitoring plan and update as required with any activities undertaken by governors and requirements for next term.	All	Remote Monitoring Plan
7. Subject Lead Impact Reports 7.1 Review Subject Lead Impact Reports		Subject Lead Impact Reports
8. Continuous Professional Development for Governors 8.1 Discuss training requirements for whole LGB and individual governors, particularly for those with designated responsibilities	All	NVF Governor Training Record
9. Governing Body Succession Planning 9.1 Complete the template together to create a succession plan		[Template Guidance](#)
10. NVF Communication Strategy 10.1 Update on the NVF Communication Strategy	Head	NVF Communication Strategy

11. Policies
    11.1 Adopt Trust Policies issued since the last meeting (see Trust website and check with academy office):
        a. Recruitment of Ex-Offenders Policy Statement
        b. Staff Bullying & Harassment Policy
        c. Staff Grievance Procedure
        d. Staff Appraisal Policy
 	
    11.2 Agree and approve the following Academy Policies:
        a. Face Coverings Policy
        b. Minibus Policy
	Chair	Core Trust Policies & NVF Policies

12. Any Other Business *Of sufficient urgent and importance to be discussed and to be agreed with the Chair prior to the meeting*	Chair	

13. Closing Formalities
    13.1 Date, time, venue of next meeting
    13.2 Closing prayer/reflection
	Chair	

Reflection: **What does it feel like to be a pupil in this school?**		

Consider the following of each report/verbal presentation:

1. *Where is there achievement (success) or underachievement (less success)?*

2. *To what extent?*

3. *Why?*

4. *What action is being taken?*

5. *How will the school know action taken has been successful and how/when will that be reported to governors?*

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<h1 style="text-align:center">Considerations for Governors</h1>

Governors can use this list of questions as a prompt to formulate their own questions in the meeting. This is not an exhaustive or required list of questions.

Item 3.1 – SENDCo

- Are the number of pupils/students with SEND (and the pupils/students with EHCPs) in the academy and the nature of their capabilities and needs clear?
- Are there any barriers or obstacles for pupils/students with SEND and what action is being taken?
- How many pupils/students with SEND are still having their learning affected by Covid19?
- What impact has the deployment of TAs had for pupils/students with SEND?
- What actions have been taken to support SEMH where that is an existing or new concern? How does the school know support is effective?

Item 3.2 – Safeguarding

- Is it clear how leaders are assuring themselves that pupils/students are safe, feel safe and understand the school's protocols should issues arise?
- What training staff have had so that they are well placed to spot signs that a pupil/student may be at risk while learning at home.
- Are there suitable protocols for safe remote learning (staff, pupils/students and parents)?
- How many concerns have been raised and how does this compares to last term/year?
- How effective is engagement with other agencies?
- What is pupil/student movement. Are there any common characteristics of pupils/students moving (SEND, HAP, LAP, age etc)?

Item 5.1 – Headteacher's Report

- How is progress against the plan priorities evidenced/assured?
- What is the Headteacher most concerned about?
- How are the staff, including the Headteacher, coping? What is morale like?
- How are the children coping? Is behaviour settling or are new challenges still emerging?
- What have leaders done to recalibrate and set a new trajectory of improvement where needed?
- What is the school's evaluation of the support and scrutiny offered by the LGB and Trust officers?

Item 6.1 Governors' Monitoring

- Where and how can governors offer further support and scrutiny based on the information presented.

7.1 Continuous Professional Development for Governors

- How are the training needs of governors identified and addressed?
- What training have governors undertaken recently and what has been the impact of this training?
- What training are governors booked to attend this term?
- Are governors using Modern Governor for online learning?